

CONTRA COSTA COLLEGE
Classified Senate Council Minutes

Date: Monday, October 24, 2016

Time: 12:30 pm – 2:00 pm

Location: SAB 211

Item	Discussion	ACTION ITEMS
1. Call to Order with Introduction of Guests	Meeting called to ordered at 1:10pm	
2. Action Items		
3. Agenda Items		
<i>a)</i> 4CSD 2017 Annual Conference Update- Jacqueline Lopez	<ul style="list-style-type: none"> • Will be in March 16th and 17th in Southern California. Have not heard anyone interested in going. • Focus on leadership development for professional development program coordinator, highlight connection between faculty and classified, and administrator professional development opportunity, student equity basic skills and student success. • Institutional membership fee of \$125. We do not have a membership. • Benefits: this will bring more professional opportunities for us at a shipper rate. Will give us more or a connection as a community college. • Fundraising money will be used to pay for conference expenses to try to send everyone. • 	
<i>b)</i> Fundraising- Sara Marcellino	<ul style="list-style-type: none"> • Different ways to obtain raise money: online like Go Fund Me, sponsorships, businesses, or people that give you money. 	

	<ul style="list-style-type: none"> • Building relationships and sharing information about what we are trying to be able to bring donors. • Fundraising events like Chevy's. • Asking individuals (family member or friends) to donate. • It is important to know how we are asking, what are we asking for, who we are asking. • Sara can provide us with script or letter templates on how to ask for a donation. • Sara will go out to campus with a payroll deduction campaign for whatever faculty and staff may be interested in. The money will go to a non-profit. This is done through the district and will go to scholarships or other programs. • On the form you can indicate how much you want to donate and towards what program you want it to go. It can go to the classified senate account. • We need to develop a mission statement that describes the role of classify senate. 	<ul style="list-style-type: none"> • We will have another meeting before the end of the year. Jacqueline Lopez will reach out to classified who might not have access to emails to invite them to participate.
<p><i>c)</i> UndocuAlly Training: Supporting Undocumented Students to Graduate from College: Information, Resources & Best Practices—Dec 2nd 2016</p>	<p>UndocuAlly trining was re-schedule for December 2nd</p>	
<p><i>d)</i> Workshops/Training Ideas for Classified</p>	<ul style="list-style-type: none"> • Joblinks will be here at CCC next year. • Training on Teaching Community College Men of Color from Andrew which is also open to classify. 	
<p><i>e)</i> Holiday Party Ideas</p>	<ul style="list-style-type: none"> • Holliday retreat. We will have a workshop and a meal. 	

	<ul style="list-style-type: none"> • Will invite Mayra Padilla to do the Mindfulness and Mediation workshop. • Will be for classified and management. • Will create a subcommittee to help find the place, date, and food. • Will check with Aqua Terra. • Event will last from 3-4 hours. 	
4. Senate President Reports		
Administrative Program Review of Department of Police Services and Emergency Management – Survey		
Local One 2016-2017 Tentative Agreement Information		
5. Standing Committee Reports		
Classified Budget <i>Jacqueline Lopez</i>	<ul style="list-style-type: none"> • \$8500 spent in Ventura (registration, hotel & other expenses) for 6 Classified Senate paid \$5600 Professional Development paid \$1400 \$1437 • Total Budget \$9381.30 after the membership fee. 	
6. College Committee Reports		
Budget Committee <i>Brian Williams</i>	<ul style="list-style-type: none"> • If any department is requesting money make sure they qualify first. 	
Planning Committee <i>Jacqueline Lopez</i>	No report	
Operations Council <i>Lilly Harper</i>	<ul style="list-style-type: none"> • LED sign is up but not working 	
Student Success Committee <i>Ashley Patterson</i>	No Report	
Safety Committee <i>Jim Gardner</i>	No report	

College Council <i>Joel Nickelson-Shanks</i>	No Report	
7. Open Discussion <i>All</i>	No Report	<ul style="list-style-type: none"> • An email will be sent to get classified input.
8. Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 1:43pm 	